

# Instructions to Authors

## PAGE SETUP

MARGINS: Top: 5.1 cm                      Bottom: 3.7 cm

Left: 3.25 cm                                  Right: 3.25 cm

Gutter: 0 cm                                  Gutter position: Left

LAYOUT:    Headers Footers:    Different first page

Different odd and even pages

From edge:    Header: 4.3 cm                      Footer: 1.25 cm

Vertical alignment:    Top

PAPER:        A4 (21 x 29.7 cm)

## FORMAT PARAGRAPH

Alignment:    Justified                                  Outline level: Body text

Indentation:    Left: 0 cm                                  Right: 0 cm

Spacing:        Before: 0 pt                                  After: 0 pt

Line Spacing:    Single

## **FORMAT COLUMNS**

Number of Columns: 2

Width and spacing:      Col#:      Width:      Spacing:

1:      7 cm      0.5 cm

2:      7 cm

Equal Column Width

### **FONT: Arial**

**Header:** Font size: 7

Indentation: Left: 2 cm

**Title:** Font size: 15

**Name Surname:** Font size: 12

**Affiliation:** Font size: 9

**Keywords:** Font size: 9

Indentation: Left: 0 cm

**Abstract:** Font size: 8 (250 words max)

**Main Manuscript:** Font size: 9

**References:** Font size: 8

## **TABLES**

Any table format is acceptable.

**Tables must not be presented as pictures.**